

POLICY: Memorial tree, memorial bench, and other installation donations

The Friends of Hominy Creek Greenway (FOHCG)

Purpose:

This policy is to establish guidelines, standards and procedures for the installation and care of donated elements on the Hominy Creek Greenway. The Friends of Hominy Creek Greenway, or FOHCG, desires to encourage donations while at the same time manage aesthetic impacts and mitigate on-going maintenance costs. This policy is designed to enable residents and facility users to support the Hominy Creek Greenway through a tax-deductible contribution.

Standards:

The FOHCG and the community have an interest in ensuring that elements purchased and installed are of high quality related to style, appearance, durability and ease of maintenance. The FOHCG will be responsible for the purchase and installation of all elements. The elements and/or their associated donation acknowledgements should reflect the character of the Hominy Creek Greenway. All elements will be installed in such a manner that will not substantially change the character of a property or its intended use.

Costs:

The donor will cover the full cost of the installation. The FOHCG will not be responsible for the replacement if a tree dies or if the installation is damaged.

Donations:

Tree donation - \$1,000

Bench donation - \$2,000 (does not include the price of the bench itself)

Other donations - at the discretion of the board of trustees

Procedure:

If you are interested in making a donation, contact the FOHCG board of trustees to determine whether a donation may be accepted based upon criteria contained in this policy.

To accept a donation for a bench, tree, or other element, the donation must: 1) meet a true need of the property, 2) not interfere with the intended current or future use of the property and 3) not require the relocation of other equipment or infrastructure to accommodate the donation.

Plaques:

The FOHCG must approve all text for donation plaques.

Tree Selection:

A request for certain tree species may be made by the donor from a list of trees provided; however, the FOHCG will have the final approval.

Installation:

Installation of donated elements, including the donation plaques, will be completed in coordination with the FOHCG.

Removal and/or Relocation:

The FOHCG reserves the right to remove and/or relocate donated elements and their associated donation plaques, when they interfere with site safety, maintenance or construction activities. In accordance with previously stated procedures in this policy, if the current information is on file, the FOHCG will attempt to inform the donor of any action related to the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action is taken. In the event a donation must be permanently removed, the FOHCG will seek an alternative location consistent with this policy. If no such agreed upon location can be found, the memorial element and plaque will be returned to the donor.

Maintenance and Damages:

When an element is donated, the FOHCG makes a commitment to reasonably maintain that donation for its useful life. However, the FOHCG is not responsible for replacing items, including plaques, due to excessive damage or loss or elements at the end of their life span.